

Board Meeting

Master Gardener Society of Oakland County, Inc.

August 19, 2013

Call to Order: 7:05 pm

Attendance: M. Truza, J. Gramlich, R. Vrbensky, Sally Bolle, Margaret Dolan, C. Lenchek

Team Leaders: Janie Grissom, Marianne Cotter, Nancy Schmid, Dick Wanat, Peggy Wanat, Lavon Cook, S. Parrott, Kathy Sobanski,

Excused: Betty Peters, Denise Brown, C. Carroll,

Quorum present

EXECUTIVE REPORTS

PRESIDENT:

- M. Truza read a Thank you letter from a MG candidate scholarship recipient.
- Concerns were expressed about consistent access to the church prior to meetings. Truza will contact the church pastor and discuss the issue with him.
- She will also invite him to our potluck and ask if he would give the blessing.

VICE-PRESIDENT: Truza, Bolle and Dolan met to discuss roles of 1st and 2nd vice president.

SECRETARY: R. Vrbensky presented minutes from the May 20, 2013 meeting. Presented minutes from June 10, 2013 Board meeting. **Minutes approved as presented. Vrbensky/Bolle**

TREASURER: J. Gramlich presented Treasurer's Report dated March 19-May 20, 2013.

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|--------------|-------------|
| Beg. Balance | 36,940.42 |
| Income | 7,052.34 |
| Expense | 17,744.32 |
| End Balance | \$26,248.44 |

Treasurer report approved as submitted. Vrbensky/Bolle

MG COORDINATOR: C. Lenchek reported. Class begins on August 22 and ends on Nov 21, 2013. Class is held 9-1 and Truza will speak at the Volunteer Fair.

TEAM REPORTS

Bower's Farm: M. Cotter reported: Harvesting is ongoing. Approx. 100 pounds of produce has been donated thus far, including carrots, beets and radishes as well as fresh herbs. She is averaging 5-6 volunteers per week.

Communications: D. & P. Wanat: reported:

- marketing and promotions committee will be added as a subcommittee. Prior discussion was having a Communications lead with a subset of leaders for Promotions, Newsletter, website, web calendar.
- Dick is requesting articles for the newsletter.

Education:

Programs: Betty Peters: inabentia.

- Dates for 2014 have been finalized with the church-every second Tuesday of the month. Speakers for these meetings are being scheduled.
- A wireless Presenter was purchased to be used in conjunction with the MGSOC laptop.

Corresponding Secretary: Nancy Schmid : Many cards were sent.

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Door Prize Coordinator: J. Grissom reported: She is purchasing items for the conference and banquet and requested clarification on procedure for reimbursement. She was directed to follow the general procedure which is to use the reimbursement form provided by the Treasurer.

Hospitality: K. Sobanski :

- Suggested to include a donation basket at the dessert table for those who wish to do so.
- Mini Meals will now be managed by this team vs. Development. And will be tracked under this team heading.

Greeter: C. Carroll absent

Membership: L. Cook:

- She continues to accept membership applications.
- She is also accepting nominations for President (Margy Truza), 2nd Vice President (Margaret Dolan), and Treasurer (Jean Gramlich).

Development (Project Support): D. Brown in absentia

- Conference: Meetings are taking place for conference planning. Venue is booked
- Day Trip is sold out
- Merchandise: sales venues are scheduled
- Cookbooks: Still available
- Signed Books: Rick Darke's book is still available
- Silent Auction: Items are being accepted

Trips and Tours: S. Parrott presented.

- There was discussion on procedure for reimbursement for 2 persons who cancelled at last moment. Jean was asked to calculate expenses associated with each person and then send this information to all board members.
- 2014 Trip is being planned to St. Louis Missouri. June 5-8, 2014 (Thurs- Sun) The trip will include Missouri Botanical Gardens, Day Lily tour, the Gateway Arch and more.

MOTION: Vrbensky moved to approve the trip with deposits as needed. Bolle seconded. Approved

OLD BUSINESS:

- By-laws: A letter from the IRS acknowledging the receipt of our package was received. Now we wait for our determination letter.
- Discussed affiliation with MMGA, Inc. Determined to hold that decision until receipt of word from IRS on our 501c3 request.
- A need for a CPA is still exists

NEW BUSINESS:

- Update the Membership Application

Motion: Adjourn at 9:45pm Vrbensky/Bolle

Required hours: 3 hours

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Next Meeting, October 21, 2013; Bldg, 26E, 1st floor conference room at 7:00 pm.

⊗ All reports are available from the Secretary. Requests must be made in writing. These minutes will be posted on our website, but without financial information. They may also be edited for content. Website: www.mgsoc.org.