



## BOARD MEETING MINUTES--November 16, 2015

Attendees: M. Truza, J. Kowalk, J. Grissom, A. Sheperd, B. Peters, K. Sobanski, C. Anderson, C. Lenchek, S. Bolle, M. Dolan, V. Schultz, J. Gramlich, J. Fromm, B. Brown  
Excused: C. Carroll, D. Wanat, P. Wanat, S. Parrott, S. Trout, D. Brown, L. Boehmer, S. Teague  
Quorum

### EXECUTIVE REPORTS

**PRESIDENT:** M. Truza

\*Conflict of interest form is part of the by-laws and needs to be signed by those with voting privileges--team leaders and officers. Margy suggests doing this in January at the start of the new fiscal year.

\*We need a waiver of release for any photos taken.

\*Margy will invite all emeritus members to the holiday potluck as our guests.

\*There will be an orientation meeting for the new officers early in January so that there is a smooth transition.

\*The by-laws need to be reviewed; however, she suggests postponing that at this point.

\*Vanessa Schultz will assume the IT position. We are looking for a person to replace Dick Wanat as editor of Roots-n-Shoots.

\*The Mission Statement looks good.

\*Sheri and Margy have been working with Craig May regarding the documents for the 501c3 . They have been submitted both electronically and by mail to the IRS.

\*Margy had ballots for the board to vote for the Sylvia Schult award.

**SECRETARY:** B. Brown

Sally Bolle moved, Margaret Dolan seconded, to accept the minutes from October with the date of the next meeting corrected. Motion carried.

**TREASURER:** J. Gramlich, S. Trout, excused

Jean had no written report. She assured the board that we are financially fine. She needs budget amounts. She will have the budget for January. She suggested that we have goals for extra monies. Margaret and Sally will work on a committee to set criteria for funding grants. One suggestion for funding is for a shed for the Friends of Royal Oak Township.

**FIRST VICE-PRESIDENT:** S. Bolle

\*The Get Involved posters on tables at the society meetings have been well received. She has many photos and will continue to rotate them.

\*Bowers--Sally reported that it had been an awesome year. There was a total of 1466.5 hours volunteered at \$22.96 an hour equals \$33,670.84. We had 303 pounds of produce. Watering continues to be an issue. Sally will send a letter to the Bloomfield Hills Schools requesting their help with the water situation. Chris VanWagoner will receive the Martha Humphrey award this year.

MEMBERSHIP: J. Kowalk

\*Julie reported that as of the last meeting we had 222 members. The directory for 2016 will come out in March.

PROGRAMS: B. Peters

\*Betty is still in need of speakers for August, September, and November. If you know of someone, please let Betty know.

PROJECT SUPPORT: D. Brown, excused with report

\*Denise would like to thank Carol Lenchek for promoting our merchandise and cookbooks at her classes.

2016 CONFERENCE: L. Boehmer, excused

\*Conference committee meeting on Tuesday, November 17 with all committees reporting.

COMMUNICATIONS/IT: V. Schultz

\*Nothing to report.

MVS AMBASSADOR:

\*If interested in helping members input their hours, one needs to sign a confidentiality form secured from Carol's office.

SECOND VICE-PRESIDENT: M. Dolan

\*Nothing to report.

Corresponding Secretary: N. Schmid

\*Nancy sent two cards--one for get well and another for sympathy.

Trips and Tours: M. Dolan/S. Parrott, excused

\*The trip to Cleveland is half filled at this point. Since Jean is on the committee, it makes sense that she still continue to sign checks to facilitate payment at the venues during the transition of treasurers. After discussion, Julie Kowalk moved, Sally Bolle seconded, to continue with Jean's name as a check signer. Motion carried.

Door Prize Coordinator: J. Grissom

\*Working at gathering receipts to submit to Jean. Janie is concerned about the EIN number; Margy will call the CPA to get an answer.

Hospitality: K. Sobanski

\*Kathy reported that approximately 45 participated in mini meals in November. This year you will get a ticket if you bring a gift to the Holiday Potluck party to avoid last year's problem of not enough gifts. The charge for non-food bearing people will be \$3. The donated food will go Open Hands Food Pantry with Jennifer Perkins taking the lead.

Hospitality Greeters: C. Carroll/S. Teague, excused with report

\*There were 82 members at the November meeting with 11 guests.

MG COORDINATOR: C. Lenchek

\*The winter class starts January 21, 5:30-9:30, with registration on line. Carol will think about what needs she has for her line item. Sally moved, Margaret seconded, to give Carol money to use at her discretion. Motion carried.

OLD BUSINESS: None

NEW BUSINESS:

\*Paperwork for the 501c3 and the tax forms for 2013 and 2014 have been filed.

\*The budget for 2016 needs to be solidified.

\*Secret ballots were used to vote for the Sylvia Schult award which will be presented at the general meeting in January.

Motion: Adjourn at 9:15

Required hours: 2 1/2

Next meeting: JANUARY 25, 2016, Building 26, 1st floor conference room.

\*All reports are available from the Secretary. Requests must be made in writing. These minutes will be posted on our website, but without financial information. They may be edited for content. Website: [www.mgsoc.org](http://www.mgsoc.org)

Beth Brown  
Acting Secretary