



BOARD MEETING MINUTES  
January 25, 2016

Attendees: S. Bolle, A. Sheperd, S. Trout, V. Schultz, J. Kowalk, M. Dolan, C. Carole, J. Grissom, L. Boehmer, J. Gramlich, D. Brown, N. Schmid, B. Peters, C. Anderson, C. Lenchek, G. Harubin, B. Brown  
Excused: J. Fromm, K. Sobanski, S. Parrott, D. Wanat, P. Wanat, M. Truza

EXECUTIVE REPORTS

PRESIDENT: C. Anderson

\*Team Leaders and the executive committee need to sign and return the Conflict of Interest document.

\*Corinne extended an apology to Denise for the inclement weather memo.

\*We must operate under the guidelines of the state and the IRS and use our proper name--Master Gardener Society of Oakland County, Inc. However, if we file a certificate of assumed name for a filing fee of \$10, we could use MGSOC of MGSOC, Inc. After discussion, Denise moved and Julie seconded that we file two certificates, one of MGSOC, Inc, and secondly, MGSOC. Motion carried.

\*The 501c3 paperwork and filing of 2013 and 2014 990EZ documents have been resubmitted on 1/2/2016 and successfully delivered. We now just need to wait. You can continue to use our ID number.

\*Intuit must be registered under our entity name. A discussion followed. Denise assured the board that it is properly registered. Since she is the administrator, she needs to change the treasurer's name. Nine swipers are available for use--6 through Denise and 3 through Sheri. Sheri can provide each team that uses the swiper with its own report.

\*Corinne is pursuing a credit card for the society through 5th 3rd Bank. After a discussion, Sally moved, Vanessa seconded, to obtain a credit card for use for society events. Motion carried.

\*Corinne questions why day trips fall under Development and not Trips and Tours. After discussion, we decided that for recording purposes day trips should fall under Trips and Tours. In this transition year, Denise can continue to run this item since she has more familiarity with the details. This item will be built into the 2017 budget.

SECRETARY: B. Brown

\*Sally moved, Julie seconded, to accept the minutes as printed. Motion carried.

TREASURER: A. Sheperd

\*No report

FIRST VICE-PRESIDENT: S. Bolle

\*No report

MEMBERSHIP: J. Kowalk

\*As of 1/25/16 we have 154 members; several on hold. A suggestion was made to send an email and application for those not recertifying to encourage their participation. Another suggestion was to enlarge the font size for the directory. Julie's goal is to have the directory for the March general meeting.

PROGRAMS: B. Peters

\*Betty is still working at completing the speakers. She needs to purchase an additional cable to facilitate the operation of laptops for speakers.

BUDGET: J. Gramlich

\*Jean indicated that she had completed the budget using numbers from last year with the exception of grants and awards. After discussion, it was decided to table this item. There will be a special board meeting following the February general meeting to finalize the budget.

2016 CONFERENCE: L. Boehmer

\*Lynn reported that plans for the conference are moving forward. We have take-away plants, plants for decoration, selected three books to sell, and will need volunteers for set up/tear down. We will contact Denise for card swipers.

COMMUNICATIONS/IT: V. Schultz

\*Vanessa is working at setting up the emails for the blast. She is also working with Sheri on the website. Dick and Peggy Wanat both want to step down. Dick will do the next newsletter. After discussion, Julie moved, Vanessa seconded, to send future Roots & Shoots out quarterly (fiscal) through a blast. Motion carried.

CORRESPONDING SECRETARY: N. Schmid

\*Nancy set out 5 cards since the last board meeting.

DEVELOPMENT: D. Brown

\*Denise indicated that her team will be selling merchandise again at the general meetings in February. She has dates around the state to sell merchandise. Nancy is actively selling the cookbooks.

\*The development team will have a short survey to ask for possible day trip locations.

\*Plans are underway for the Silent Auction in December.

TRIPS AND TOURS: M. Dolan

\*Margaret reported that the bus is larger than in previous years. Currently, there are 49 going on the trip and there is more room. The hotel is set as is the itinerary. The team is working well together.

DOOR PRIZE COORDINATOR: J. Grissom

\*Janie reported that she had purchased a display easel that can be used by the entire society.

HOSPITALITY: K. Sobanski, excused

\*Kathy's report indicated that 174 had mini meals in January. She needs to purchase more spoons.

HOSPITALITY GREETERS: C. Carroll/S. Teague

\*In December there were 87 members and 9 guests. In January there were 71 members and 20 guests.

MG COORDINATOR: C. Lenchek

\*Carol reported that the banquet will be May 19 at the Scottish Club in Troy, Rochester Road and Stephenson Highway.

\*There are 75 in the winter MG class. The fall class is live at Tollgate with 50 as the maximum in the class.

\*Carol would like to use her \$1,000 for a trip to England with other master gardeners.

OLD BUSINESS:

\*Margy received a letter from C. Castle indicating repayment of monies.

NEW BUSINESS:

\*None

Motion: Adjourn at 8:45 pm

Required hours: 2

Next meeting: March 21, 2016

Special meeting: February 9, 2016 after general meeting

\*All reports are available from the Secretary. Requests must be made in writing. These minutes will be posted on our website, but without financial information. They may be edited for content. Website: [www.mgsoc.org](http://www.mgsoc.org)

Beth Brown  
Acting Secretary