

# Board Meeting

## Master Gardener Society of Oakland County, Inc.

### January 28, 2013

Call to Order: 7:02 pm

Attendance: M. Truza, T. Hershberger, J. Gramlich, R. Vrbensky, S.T. McLarty, C. Lenchek,

Team Leaders:, Janie Grissom, Betty Peters, Denise Brown, Lavon Cook, Nancy Schmid, C. Covell, C. Seitz, S. Parrott

Guest: Carole Carroll

Excused: Marianne Cotter

Quorum

#### EXECUTIVE REPORTS

##### PRESIDENT:

- Hershberger resigned as President. Per By-laws, the Vice-President shall ascend to President. Margy Truza took over meeting thereafter.
- The President of the MMGA, Inc would like to speak to our membership and/or Board, whichever we choose to answer questions regarding the new organization and the transition to the Volunteer Reporting System . Carol will investigate a meeting place and/or target March 12 general meeting.
- He will send copy of liability insurance for the upcoming trip as well as future use.
- A Leadership Conference is coming up on Feb 27, 2013-2 board members to attend
- MMGA, Inc. is considering using PAYPAL to take payments for re-certification.

VICE-PRESIDENT: vacant

SECRETARY: R. Vrbensky presented minutes from the November 19, 2012 meeting. Minutes approved as presented. JG/RV

C. Lenchek supplied Master Gardener College Dates to be added to calendar.

TREASURER: J. Gramlich presented Treasurer's Report dated January 1 to January 28, 2013.

- Need to determine a budget for Master Gardener Coordinator
- Requesting accounting assistance. Margy to ask membership for an Accountant to volunteer to assist Treasurer.

Treasurer reports approved. RV/JG

TEAM ADMINISTRATOR: S. T. McLarty: Vacated meeting prior to submitting report.

MG COORDINATOR: C. Lenchek reported .

- Volunteer Management System (VMS) Should be up and running by Feb 1, 2013. Everyone should receive notification of system readiness.

**MOTION:** R. Vrbensky moved to donate \$1500.00 to the Oakland County Master Gardener Program to use at its discretion. MTruza - Approved

#### TEAM REPORTS

Bower's Farm: M. Cotter absent. No report

Education:

Conference: C. Covell reported

- 37 tickets have been sold
- Lillian Dean requested to be sent information so she can forward to her network. She also offered a free vendor space at her upcoming seminar on Feb 11. Carol offered the use of tri-fold displays that the Society may use

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- Asked if credit card payment can be accepted at the Feb meeting only. YES

**MOTION:** R. Vrbensky moved to allocate \$200 for apparel for conference volunteers. JG Approved

Programs: Betty Peters: 2013 programs have been scheduled for entire 2013.

Corresponding Secretary: Nancy Schmid reported on number of cards send out

Greeter: Carole Carroll reported Attendance at Nov 2012 meeting was 84, Dec. 2012 attendance was 98. This includes guests. January 2013 total attendance is 103

Membership: L. Cook – no member count to report. M. Truza requested status of directory publication. Lavon is hoping that former office holder, Julie Kowalk can assist.

Communications: D. & P. Wanat: Dick absent but report sent to Secretary in absentia.

- Flickr: intended use is for pictures submitted with articles for Roots & Shoots and the like. Send pictures to Dick for posting.
- Facebook: Similar to Flickr. If you have big postings of pictures it is suggested Flickr be used since many do not have a Facebook account and must do so in order to view.
- Additional calendar info-send to Peggy
- June 2012 trip and tour has been removed from web page
- Susan Tatus McLarty's and Ruth Vrbensky 's contact information has been added to website contact page
- A navigation button has been added for Board Minutes

Project Support: D. Brown

1. A number of sales venues have been secured
2. Cookbook: Corrections are being taken. Reorder target is Feb 1, 2013
3. Email Mass mailing: requested a mass mailing be sent regarding upcoming conference-GRANTED

Trips and Tours: S. Parrott reported. 2013 trip is sold out. A new bus company is being used but they passed her on-site inspection. She also requested deposit checks for 2 venues.

OLD BUSINESS: none

NEW BUSINESS:

- By-laws: Team Leaders and Board members to send suggestions for changes/comments to Ruth Vrbensky
- Meeting Cancellation Policy: M. Truza distributed the current meeting cancellation policy for review. No action taken.
- General Meeting Protocol: Members are not to be charged a guest fee if they do not have their badge in their possession.
- Board Meeting Protocol: Arrive on time; Come prepared and keep it brief; Be respectful; silence communication devices; wear badge
- M. Truza would like to have a short introduction and induction ceremony at beginning of Feb. general meeting and is asking that all officers and team leaders attend.

**Board Meeting**  
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**January 28, 2013**

**Motion:** Adjourn at 10:01 pm RV/JG

Required hours: 3.25 hours

Next Meeting: March 18, 2013; Bldg, 26E, 1<sup>st</sup> floor conference room at 7:00 pm.

⊗ All reports are available from the Secretary. Requests must be made in writing. These minutes will be posted on our website, but without financial information. They may also be edited for content.

Website: [www.mgsoc.org](http://www.mgsoc.org).