

Board Meeting

Master Gardener Society of Oakland County, Inc.

November 18, 2013

Call to Order: 7:08 pm

Attendance: M. Truza, J. Gramlich, R. Vrbensky, S. Bolle, M. Dolan, D. Brown, B. Peters, C. Lenchek

Team Leaders: Janie Grissom, Nancy Schmid, Kathy Sobanski,

Excused: S. Parrott, Dick Wanat, C. Carroll, L. Cook

Quorum present

EXECUTIVE REPORTS

FIRST VICE-PRESIDENT: Bolle waiting for conference brochure

SECOND VICE-PRESEIDENT: Dolan reported that she, Truza and Bolle met with Holly Glomski, Bower's Farm Manager at Bower's Farm

- Volunteer work can be done any time of the day during the week.
- Holly is open to partnering in other ways as well, teaching, summer camp help, etc
- Margaret has a strong description for the team lead and will begin recruiting for the position.
- Consideration can be given to partnering with Friends of Bower's Farm

SECRETARY: R. Vrbensky presented minutes from the October 21, 2013 meeting.

Minutes approved as amended. Vrbensky/Gramlich

TREASURER: J. Gramlich presented Treasurer's Report dated Oct 21-Nov 18, 2013.

Treasurer report approved as submitted.

MOTION: Ruth moved to budget \$2000.00 for MSUE fund for use at Carol's discretion. Vrbensky/Gramlich

A blank donation form was requested. Ruth to create a Master Donation Form.

Budgets discussion: Hospitality budget increased to \$600. All teams have provided 2014 budget information to Gramlich.

MG COORDINATOR: C. Lenchek reported Recertification process will open Jan 1, 2014. It will be open for 1 month. The recertification fee is \$20. A \$10 late fee will be assessed if the deadline is missed. All 2013 hours must be submitted by Dec 31, 2013. There are no exceptions. The Liability Insurance fee was not discussed. Margy to investigate the cost of liability insurance for the directors.

TEAM REPORTS

Bower's Farm: no report

Communications: D. & P. Wanat: in absentia .

Education:

Conference: D. Brown: the next committee meeting is later this week.

- 20 vendors are confirmed
- Budget was presented but food is still not included
- A method for on-line ticket sales is being investigated
- Volunteers are in place for all facets of the conference including set up and tear down

Programs: Betty Peters reported

- 2014 is fully booked and she is prepping for 2015

- Dick and Peggy to update web calendar

Hospitality: K. Sobanski :

- Once again members have requested the Board to reconsider their decision on those that bring soup to the general meetings don't pay for the meal. The current position is that everyone pays. The decision is unchanged.

Greeter: C. Carroll reported inabsentia:

- November 20 guests 78 total attendees
- October 13 guests 79 total attendees

MOTION: Margy moved to increase guest fees to \$5.00 effective Feb 11, 2014.

Development (Project Support): D. Brown reported

- Silent Auction: Items are being accepted

Trips and Tours: S. Parrott absent.

- Trip sold out in 10 days

OLD BUSINESS:

- January Board meeting to be rescheduled to January 27 pending confirmation of meeting room availability.

MOTION: Sally Bolle moved to authorize Ruth Vrbensky to purchase a laptop capable of running Quickbooks, Microsoft Office and Windows 7. Kathy Sobanski seconded approved.

Required hours: 2.5 hours

Next Meeting: January 27, 2014; Bldg, 26E, 1st floor conference room at 7:00 pm.

⊗All reports are available from the Secretary. Requests must be made in writing. These minutes will be posted on our website, but without financial information. They may also be edited for content. Website: www.mgsoc.org.